

PRIVACY NOTICE AS REQUIRED UNDER EU GDPR

This Privacy Notice only applies to natural persons within the European Union and to whom the EU General Data Protection Regulation (GDPR) is applicable.

Muntajat BV, a private company with limited liability (besloten vennootschap met beperkte aansprakelijkheid) under the laws of the Netherlands, having its official seat (zetel) in The Hague, Netherlands, and its principal place of business at Prinses Margrietplantsoen 25 - 99, 19th floor, is committed to protecting your privacy. This Privacy Notice explains the use and protection of personal information collected by Muntajat EU. It applies to any personal information you provide to Muntajat EU and, subject to local law, any personal information we collect from other sources.

Throughout this Privacy Notice, "**Muntajat EU**" refers to Muntajat BV, including each of its affiliates and subsidiaries in the EU (also referred to as "we", "us", or "our").

"Personal Data" is defined as any information relating to an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number (e.g., IP-address, cookie tag) or location data.

1. DATA COLLECTION

We may collect personal information such as your personal details and contact details. Muntajat EU may also collect "sensitive" personal information about you when you voluntarily provide this information or where such information is required that enables us to respond to your request for products or services, or permitted to be collected by law or professional standards. When you provide information that enables us to respond to your request for products or services, we will, wherever permissible by relevant laws, collect, use and disclose this information to third parties for the purposes described in this Privacy Notice.

Your personal data can only be processed by Muntajat EU via email or if/when you call us via telephone or if you provide us your contact information in person or through your company's website or if you deliver hard copies of information to our offices in The Netherlands or Italy. And thus, by doing so, you agree to the processing of your information as explained in this Notice.

This includes collecting information in the following cases:

Applicant

Applicant's Personal Data, like your name, gender and contact details, information related to your professional and educational experience, language skills, your eligibility to work in the country you are applying, information about the reason for your application at MBV.

Business Partners

Personal Data of current and potential customers of Qatar Chemical and Petrochemical Marketing and Distribution Company (Muntajat) Q.P.J.S.C. ("Muntajat Qatar"), trading companies of Muntajat Qatar, agents of Muntajat Qatar, goods and service suppliers, advisors, external auditors, industrial organizations and other persons with whom Muntajat EU maintains or with whom they are considering to create a business relationship (including, as applicable, natural persons or staff members of Business Partners) (each a "Business Partner"), for example, contact

details, information contained in emails and other business communication, bank account details, CRM activities.

2. PURPOSE OF COLLECTION AND USE OF COLLECTED DATA

The personal information we collect is for the purpose of, and may be used to:

1. provide information and services as requested by you;
2. assess queries, requirements, and process requests for products and services;
3. perform client communication, service, billing and administration;
4. conduct data analysis;
5. share with affiliated entities/subsidiaries/branch offices for legitimate business purposes;
6. share with statutory authorities, government institutions or other bodies for compliance with legal requirements;
7. market products and services based on legitimate business interest; or,
8. conduct processing necessary to fulfill other contractual obligations for the individual.

With your consent, we may also use your personal information for additional purposes. Instances where sensitive personal information (data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, genetic data, biometric data, data concerning health, data concerning a natural person's sex life or sexual orientation) is collected will warrant explicit consent. Unless it is necessary for our legitimate business purposes, should you choose not to provide any personal information during certain activity, you will be able to continue with such activity wherever possible.

We do not collect Personal Data of children.

3. DISCLOSURE TO THIRD PARTIES

Muntajat EU does not share personal information about you with non-affiliated companies except:

- a) to provide products or services you've requested;
- b) when we have your permission; or
- c) under the following circumstances:
 1. To provide the information to trusted entities who work on behalf of, or with Muntajat BV, under confidentiality arrangements.
 2. To respond to subpoenas, court orders, or legal process, or to establish or exercise our legal rights or defend against legal claims.
 3. To investigate, prevent, or act against any illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, or as otherwise required by law.
 4. To protect or enforce Muntajat Qatar or Muntajat BV rights, usage terms, intellectual or physical property or for safety of Muntajat BV or associated parties.
 5. To share information about you if Muntajat BV is acquired by or merged with another company.

4. DATA TRANSFER WITHIN THE MUNTAJAT GROUP

Muntajat EU may transfer certain personal information across geographical borders to Muntajat Qatar, Muntajat BV affiliates external to the EU, or service providers in other countries working on our behalf in accordance with applicable law. Muntajat EU may transfer your personal information to any other body (corporate or natural person) in any country by ensuring that appropriate cross-border data transfer agreements are in place and a similar level of information security and privacy measures are agreed to be implemented by such body prior to processing of any personal data.

When you provide us with your information or use our website, we may collect, transfer, store, and process your information. These transfers are governed by European Union (EU) standard contractual clauses or equivalent data transfer agreements to protect the security and confidentiality of personal information.

5. COOKIES

Muntajat BV's website does not store Personal Data using any form of cookies when you access the website.

6. DATA PROTECTION

Muntajat BV has implemented reasonable physical, technical and administrative security measures to protect personal information from loss, misuse, alteration or destruction.

Our service providers are bound to maintain the confidentiality of personal information and may not use the information for any unauthorized purpose. Muntajat BV will ensure through formally executed contracts that the service providers are committed to the "similar level of data protection" as required under GDPR.

7. DATA RETENTION

We retain your personal information for as long as necessary to provide the services you have requested, or for other essential purposes such as complying with our legal obligations, resolving disputes, complying with our internal procedures, and enforcing our policies.

8. EXERCISE YOUR RIGHTS

We respect your right to be informed, access, correct, request deletion or request restriction, portability, objection, and rights in relation to automated decision making and profiling, in our usage of your personal information as required by applicable law. We also take steps to ensure that the personal information we collect is accurate and up to date and deleted when data is no longer required.

With regard to the processing of your personal data, you have the following rights which you may request from Muntajat EU to the extent provided for under the GDPR:

1. Right to access

2. Right to rectification
3. Right to erasure
4. Right to restriction
5. Right to object
6. Right to portability
7. Where processing is based on your consent, you have the right to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal; and
8. Right to lodge a complaint with a supervisory authority.

Please note that we do not sell your Personal Data for direct marketing purposes or for any commercial purpose.

9. CONTACT US

Any questions relating to this Privacy Notice should be directed to: privacy@muntajatbv.com

As applicable, please include your current contact information, the information you are interested in accessing and your requested changes. Subsequently and subject to reasonable limitations provided by law, we will provide you access to the personal information requested, unless it infringes on the privacy of other individuals. If we do not provide you with access, we will provide you with the reason for refusal and inform you of any exceptions relied upon.

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